



MERCED COUNTY COMMUNITY ACTION AGENCY  
1235 W. Main St., Merced, CA • (209) 723-4565 • FAX (209) 723-1543  
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Carole Roberds  
*Board Chairperson*

Brenda Callahan-  
Johnson  
*Executive Director*

**SUMMER LUNCH PROGRAM VOLUNTEER**  
**WOMEN, INFANTS & CHILDREN (WIC) NUTRITION & HEALTH PROGRAM**

**Overview:**

The Summer Food Program Worker works under the direction of a Degreed Nutritionist. Position may include overseeing a group with up to 25 children, providing pre-prepared lunches, tracking participants and the number of lunches. Also includes preparing and implementing activities and procuring fresh foods from local grocers. Ideal candidate is fun, patient and enjoys working with children.

**Essential Functions:**

- Attend the Summer Lunch Program Training Session
- Contact community partners who can provide activities at the site
- Plan daily activities for the duration of the summer lunch program
- Set up the patio each day in preparation of delivery of meals ensuring cleanliness and order of eating spaces
- Hand out meals to the children following the rules provided by the summer food program
- Prepare supplies & materials for activities daily
- Lead activities for children ensuring they participate and have fun
- Track and report on food service per Merced City Schools reporting requirements.
- Clean up the patio after the end of meal service
- Ensure children are safe and supervised at all times
- Utilize appropriate behavior management techniques
- Support the Child Nutrition Program as required

**Example Of Learning Opportunities:**

- Learn the USDA Summer Seamless Lunch Meal Pattern
- Learn the services provided by the WIC Program including breast feeding support
- Tour the Merced Elementary Schools Food Production facility
- Learn to do non-invasive hemoglobin test
- Learn to do height and weight measurement of both infants and children

**Experience & Knowledge:**

- Must be 18 years or older.
- Previous experience working with youth preferred
- Group leadership skills, including an understanding of group dynamics
- Ability to work with a team

**Education:**

- Completion of a college level nutrition class or course work related to human services.
- Nutrition/Dietetics student required

**Additional Requirements:**

Pass background clearance to work with youth.

**Physical Requirements:**

Ability to walk, stoop and squat as needed; be able to lift and carry in excess of 25 pounds on a regular basis and to sit as much as 75 % of scheduled time, performing fine manipulation skills such as keyboarding and writing.

**\*ALL JOB OFFERS ARE CONTINGENT UPON COMPLETING A BACKGROUND AND PHYSICAL**

**DEI Statement of Intent:**

At Community Action, we commit ourselves fully to the ongoing work of creating a more diverse, equitable, and inclusive community. We enthusiastically embrace the diversity of Customers, communities and employees and seek to do Whatever It Takes to create places where all people feel welcome, equal, heard, and valued. We stand against racial injustice and discrimination of all kinds, including any mistreatment of people based on their race, language, ethnic background, ability, religion, sexual orientation, gender identity, or gender expression. We will make all reasonable accommodations to our policies to be the most inclusive workplace possible. We acknowledge that this is a process and not a destination and will remain committed to regularly evaluating and redefining our Statement and our efforts to make progress.

**SALARY RANGE:** This is a volunteer position. Upon completion of the program time, volunteer will receive a \$750 stipend.

**JOB SITE:** Merced Clinic 1235 W Main Street, Merced

**HOURS:** Start Date: 6/3/2024

Approximate dates for program: June 10, 2024 – August 02, 2024; Monday through Friday 10:00 AM – 12:30 PM  
**(Except June 19 and July 4)**

**APPLY AT:** MCCA, 1235 W. Main Street, MERCED APPLICATION & RESUME A MUST.  
Please visit <https://www.mercedcaa.com/about-us/employment/> for the application.

**THIS IS NOT A COUNTY POSITION**